



35 Rosebank Drive
Cranbourne North, 3977
P.O. Box Number 7104
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Email: courtenay.gardens.ps@education.vic.gov.au
Website: www.cgps.vic.edu.au
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Youtube: Courtenay Gardens PS
Principal: Marc de Ley

PLACEMENT POLICY

Courtenay Gardens Primary School does not have a local placement or enrolment policy. The following information is provided by the Department of Education (DET) for placement and enrolment purposes.

Our school zone is available on <https://www.findmyschool.vic.gov.au/> which hosts the most up-to-date information on school zones in Victoria.

Students residing within our school zone are guaranteed a place at our school, which is determined on the basis of your permanent residential address.

Our school manages enrolments using the Placement Policy to ensure that students have access to their designated neighbourhood school and may enrol at another school, if there are available places.

For more information, you can:

- visit School zones <https://www.vic.gov.au/school-zones> for answers to frequently asked questions
- call the School Provision and Establishment Division via the Victorian School Building Authority (VSBA) on 1800 896 950
- email the VSBA at vsba@education.vic.gov.au

If you have any queries about enrolment at Courtenay Gardens Primary School, you can contact the school office, 5995 7139, to get further information. You can also request a meeting with the principal.